**IGLC33 Proceedings Copyright and Licensing Agreement**

This form must be completed, signed, and submitted by one author on behalf of all authors as a condition for publication in the ***Proceedings of the 33rd Annual Conference of the International Group for Lean Construction*** (IGLC33).

**Proceedings Editors**:

Olli Seppänen, Lauri Koskela & Koichi Murata

**Paper ID: \_\_\_\_\_**

**Title of the Work**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authors:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Agreement**

1. **Copyright Ownership**  
   The authors retain full copyright ownership of the work.
2. **Grant of License**  
   The authors hereby grant the Proceedings Editors of IGLC33 a non-exclusive, perpetual, royalty-free license to:
   * Publish the work in the *“Proceedings of the 33rd Annual Conference of the International Group for Lean Construction”*, both in hardcopy and online.
   * Retain exclusive rights to authorise the sale of hard copies of the full proceedings, for any purpose, including but not limited to distribution or revenue generation. Any such authorisation requires previous approval by the IGLC General Secretary and Standardisation Committee.
   * Apply the **Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International (CC BY-NC-ND 4.0)** license to the work, whether distributed as part of the full proceedings or as an individual paper. This license allows others to share the work with proper attribution, for non-commercial purposes, and without modifications.
3. **Representations and Warranties**  
   By signing this agreement, the authors represent and warrant that:
   * The work is original and has not been previously published. If the work has been previously published, explicit permission has been obtained from the IGLC33 Proceedings Editors, and proper credit has been given to and permission obtained from the original publication and copyright owner.
   * The work does not infringe on any third-party copyrights, proprietary rights, or intellectual property rights.
   * Any required security clearance for the work has been obtained.
4. **Responsibility for Credit**  
   The authors agree that any republications or personal uses of the work will credit the original IGLC Proceedings publication, including the editors' names and the original page numbers.
5. **Authorization**  
   The signatory confirms they have the authority to sign this agreement on behalf of all co-authors and that all authors have read and agreed to the terms of this copyright policy.

**Signatory Information**  
Name of Authorized Author: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**  
I, the undersigned, confirm that I have read and agree to the terms of this agreement and have the authority to act on behalf of all co-authors.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Instructions**  
Please fill out this form and sign it, then submit it per the editors’ instructions.

If you have questions, address them to: olli.seppanen@aalto.fi